

GETTING READY FOR WINTER

RECOMMENDED MAINTENANCE TIPS

OUTSIDE

- Check and clean all gutters
- Clean all debris from the roof
- Repair or replace any damaged shingles, shakes or other roof surfaces
- Check the placement and function of all roof and plumbing heating cables
- Inspect all roof flashing; repair if necessary
- Disconnect all garden hoses from faucets
- Drain outside faucets (if not self draining model)
- Refill propane tank
- Sweep flue for wood burning appliances; clean chimney caps
- Stock firewood

HEATING

- Check proper function of all thermostats
- Order annual check-up of the heating plant (furnace, boiler, etc.)
- Remove all combustible materials from around heating plants
- Baseboard or radiant water systems:
 - Check proper mix of water and anti-freeze in hot water heating systems
 - Lubricate circulating pumps
- Forced hot air systems:
 - Make sure supply and return diffusers are not blocked
 - Check/replace filter
- Electric heat:
 - Check proper function of all electric baseboard heaters
 - Remove all combustible materials from around baseboards heaters

INSIDE

- Close basement windows and crawl space vents
- Close and/or install all storm doors and storm windows
- Check the insulation of all water lines in unheated spaces
- Make sure combustible air intakes for all gas appliances are free and clear

This list does not represent all possible tasks that could be performed for proper winterization of various types of properties

Call us with any questions you may have!

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